

MINUTES OF THE NEVADA BOARD OF HOMEOPATHIC MEDICAL EXAMINERS

Date: Thursday, March 27, 2025

Time: 6:12 PM PDT – 7:06 PM PDT

Location: Sierra Integrative Medical Center, 521 Hammill Lane, Reno, NV 89511, and Virtual Meeting via Zoom

Recording: Recorded via Zoom; minutes to be supplemented with video review

ATTENDANCE

Board Members Present:

- Dr. Fong
- Dr. Shallenberger
- Dr. Nario
- Karen Dickerson
- Greg Olsen (Joined with technical difficulties, participated via phone)

Staff Present: - Matthew Feeley (AG Office)

Public Present:

- Valerie Kilgore
- David Edwards (Provided public comment)

Note: A quorum was established with all board members present despite initial technical difficulties.

CALL TO ORDER

- Meeting called to order by the President at 6:12 PM PDT.

APPROVAL OF AGENDA

- **Motion:** Dr. Shellenberger moved to approve the agenda.
- **Second:** Dr. Nario seconded.
- **Discussion:** None.
- **Vote:** All members (President, Dr. Shellenberger, Dr. Nario, Dr. Olson, Karen, Greg) voted "Aye"; no "Nay" votes. Motion carried unanimously.

PUBLIC COMMENT

- **Initial Call:** No public comments at the physical site or online initially.
- **Later Comment:** David Edwards suggested scheduling a public comment session before the next board meeting to consolidate with the Legislative Counsel Bureau (LCB) submission process, saving time. The President agreed to notice two separate meetings (public comment and board meeting) back-to-back.

DISCUSSION AND POSSIBLE ACTION ITEMS

1. **President's Report**

- **Update:** The President reported ongoing efforts to retrieve logins/passwords from former Deputy Director Haag, with follow-up planned. Praised Dr. Nario for behind-the-scenes work, including a new website (awaiting board member photos, expected rollout soon).
- **Financials:** Board has approximately \$39,295.96 in the bank, with rent due but no other expenses due to lack of phone/Internet services, with plans to secure new logins if needed.
- **Office Space:** Proposed considering relocation of the 8x8 storage office to save costs, no vote taken.
- **Legislative Issues:** Highlighted two bills (SB 78 and SB 397) impacting the board, including merging licensing boards and placing naturopaths under the board, potentially tripling membership and fiscal impact.
- **Discussion:** Dr. Olson confirmed no response from Charles Green about the previous website contact. No questions raised.

2. **Agenda Item 5: Approval of Previous Meeting Minutes**

- **Update:** Drafted minutes from previous meetings, sent to board emails for review. No action taken; review requested for future approval.

3. **Agenda Item 6: Election of Secretary-Treasurer**

- **Discussion:** Role clarified as handling minutes, agenda organization, and financial reporting. Dr. Nario has been assisting but cannot commit fully.

- **Nomination:** Dr. Olson nominated Dr. Frank Shellenberger; Karen Dickerson seconded.

- **Discussion:** The President supported the nomination, noting Dr. Shellenberger's legislative interest and promising assistance with onboarding.

- **Vote:** All members (President, Dr. Shellenberger, Dr. Nario, Dr. Olson, Karen, Greg) voted "Aye"; no "Nay" votes. Dr. Frank Shellenberger elected as Secretary-Treasurer.

- **Action:** The President and Dr. Frank Shellenberger to coordinate onboarding.

4. **Agenda Item 7: Regulation Changes Workshop**

- **Announcement:** The President proposed a workshop within 30 days to finalize regulation changes discussed last year, with public input. No vote needed per standard process; no objections.

5. **Agenda Item 8: Hiring of Executive Director**

- **Discussion:** No vote tonight due to lack of formal process. Candidates proposed:

- Dr. Nario suggested Eileen Freeman (full-time interest to be confirmed).

- The President proposed Valerie Kilgore (familiar with renewals, to be confirmed).

- **Proposal:** Limit to 20 hours/week at \$1,200/month (total \$15,000/year), fitting the \$20,000 annual budget, with a buffer from surplus. Volunteering discussed as an option, with background check requirements unclear (to be researched). Extra hours for renewals may be compensated internally. No vote taken; decision deferred to next meeting.

6. **Agenda Item 9: Hiring of Lobbyist (Informal Discussion)**

- **Discussion:** The President introduced Mr. Elliott Malin, a past collaborator who saved the board from sunsetting twice, proposing a \$5,000 flat fee to session end (June 2, 2025) due to budget constraints (\$39,000 bank balance). No formal contract yet; vote deferred due to insufficient data and state contracting rules.

- **Plan:** The President and Mr. Malin to draft a contract by tomorrow, agendized for next meeting with SB 397 review. E-mail/text vote option to be explored.

- **Public Input:** No formal comments from the public.

PUBLIC COMMENT (End of Meeting)*

- Dave Edwards suggested back-to-back meetings (public comment then board) for efficiency. The President to notice two agendas (SB 78, SB 397) for next Thursday. No further comments.

ADJOURNMENT

- **Motion:** Dr. Shellenberger moved to adjourn.

- **Second:** Greg Olsen second

- **Discussion:** None.

- **Vote:** All members (President, Dr. Shellenberger, Dr. Nario, Dr. Olson, Karen, Greg) voted "Aye"; no "Nay" votes. Meeting adjourned.

Certification: These minutes are a true and accurate record of the meeting, prepared in compliance with Nevada Revised Statutes (NRS) Chapter 241, Open Meeting Law, to the best of the Secretary's knowledge.

Prepared by: Frank Shallenberger

Date: 7-30-25

